|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Layla** **Berger** | | | | | | |
|  | | | | | | |
| Professional Summary  Highly motivated and detail-oriented Engineering Management student with hands-on experience in customer service and team leadership. Proficient in AutoCAD, Quality Assurance, and Value Engineering Systems, with a solid foundation in project management, problem-solving, and effective communication. Eager to leverage academic knowledge in engineering design, business operations, and quality control to contribute to civil engineering projects and advance within the engineering industry. Strong leadership, organizational, and interpersonal skills developed through managerial and team-based work environments.  REFERENCES  Ron Crume  ADDRESS  11950 Russow rd.  Gravette, AR  PHONE  479.254.0844  EMAIL  Laylabberger@gmail.com |  | Education | |  | |
|  | |
| Arkansas State University | Jonesboro, AR  Bachelor's degree in Engineering Managment  Expected Graduation is May 2025 | | | |
| Experience |  | | |
|  | | |
| Oct 2019 – sep 2020Cashier | Cv’s Grocery store | Gravette, ARSep 2020 – April 2023Assistant Manager | Sonic Drive-in | Gravette, ARApril 2023 – May 2024Host | Ruth’s Chris Steak House | Rogers, AR | | | |
| Core Skills | | |  |
|  |
| * **Engineering Software:** AutoCAD, Proficient in creating detailed designs, blueprints, and schematics for various projects. * **Project Management:** Ability to organize, plan, and execute projects, from conceptual design to implementation, ensuring deadlines and budgets are met. * **Quality Assurance & Control:** Experience with methods of ensuring that products or projects meet the required standards and specifications. Familiar with evaluating and implementing quality improvements. * **Engineering Management Principles:** Understanding of value engineering systems, cost-benefit analysis, and optimization strategies to increase project efficiency and effectiveness. * **Team Leadership:** Developed leadership and team collaboration skills through managerial roles, including managing workflows, training, and providing feedback to team members. * **Customer Service & Communication:** Strong interpersonal and communication skills developed in fast-paced, customer-facing roles; capable of managing client expectations and resolving issues quickly. | | | |